

REGISTRATION FORM – PIPING DESIGN TO AS 4041 and ASME B31.3

Please scan/email completed form to admin@kasa.com.au

Seminar Fee: \$1,995 (inclusive of GST) per seminar

Note: Further discounts apply for (i) early registrations when paying by credit card, or (ii) three or more employees from the same organisation, or (iii) previous attendees of KASA Redberg seminars. Please refer to "Important Information" on the next page.

Name: **Position Title:**
Organisation: **Telephone:**
Email:
Mailing Address:
.....

Please tick the relevant box to select your seminar(s).

PIPING DESIGN TO AS 4041 and ASME B31.3

PERTH
August 12th and 13th, 2024
Karstens Conference Centre
111 St Georges Terrace
Perth

BRISBANE
August 19th and 20th, 2024
Christie Conference Centre
320 Adelaide Street
Brisbane

Please indicate any special dietary requirements that you may have (e.g. vegetarian, gluten free etc.) or any other special requests and we will do our best to accommodate your needs:

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.....
.....

Please tick the relevant box to indicate your method of payment.

BANK TRANSFER
Account Name: KASA REDBERG PTY LTD
BSB No.: 112-879
Account No.: 107904860
Bank: St George Limited
Reference: Delegate name and organisation

VISACARD

MASTERCARD

AMERICAN EXPRESS CARD

Card No.: Expiry Date:
Name on Card: Signature:
CCV No:

A discount of 10% applies for all registrations made and paid by credit card on or before 5:00pm (Sydney time) on Friday July 12, 2024. Please refer to "Important Information" on the following page.

www.kasa.com.au



IMPORTANT INFORMATION

SCOPE

The training seminar shall be as outlined and shall include: (a) lunch and refreshments each day (b) a detailed seminar Training Manual, and (c) a Certificate of Attendance indicating the total number of hours of training.

SCHEDULE

The training seminar shall be conducted over two consecutive days. Start time shall be 9:00am on both days. Finish time shall be 5:00pm on Day 1 and between 4:15pm and 5:00pm on Day 2 (depending on the level of audience participation and questions). A fully catered lunch and refreshment breaks are included in the Seminar Fee. Delegates are requested to arrive between 8:45am and 9:00am on Day 1 to complete registration formalities.

REGISTRATIONS

Registrations can be made by email. However, a seminar place cannot be guaranteed unless a completed registration form and a payment in full is received prior to the commencement of the seminar. Numbers are strictly limited and are allocated on a first to pay basis.

PAYMENT

The Seminar Fee must be paid at least one day prior to the commencement of the seminar. Delegates may be refused admission to the seminar if payment in full is not received prior to commencement. A tax invoice for payment shall be sent to the delegate upon receipt of a completed registration form. A tax invoice/receipt shall be sent to the delegate if the delegate has nominated to pay by credit card and has supplied the relevant credit card information.

CONFIRMATION OF REGISTRATION

Written confirmation of registration will be sent to the delegate's nominated email address upon receipt of payment in full. If written confirmation has not been received by the delegate two working days prior to the seminar start, the delegate should immediately contact KASA Redberg to determine the status of their registration.

CANCELLATION

All delegate cancellations must be advised in writing by email. A fee of 20% shall apply for written cancellations received 10 working days prior to commencement of the seminar. Cancellations received less than 10 days prior to commencement are not refundable unless due to mandatory COVID-19 related border closures. Another delegate may however be substituted at no extra charge.

VENUES

Published venues may change and are subject to confirmation upon registration.

EARLY REGISTRATION, GROUP OR PREVIOUS ATTENDEE DISCOUNT

Individual discounts of 10% shall apply when (a) an organisation registers three or more employees at the same time, or (b) a fully completed registration form nominating credit card as the payment method and including credit card details is received by 5:00pm Sydney time, Friday July 12, 2024 or (c) the delegate has previously attended a KASA Redberg seminar. The maximum discount shall be limited to 20%.

CONTINUING PROFESSIONAL DEVELOPMENT

This seminar has been designed to meet the Continuing Professional Development (CPD) requirements of delegates in accordance with Engineers Australia policy. The Certificate of Attendance provided to the delegate on completion of the seminars shall include the number of claimable CPD hours.

MONEY BACK GUARANTEE AND REFUND POLICY

If by the lunch-break on the first day of the training seminar a delegate is not satisfied with any aspect of the training seminar, they may leave and receive a full refund. However they will not be entitled to keep the Training Manual. Any delegate leaving after the lunch-break on the first day shall not be entitled to a refund. A full refund limited to the Seminar Fee paid will also be provided should the seminar not be able to be presented due to (i) the presenter being ill and unable to attend, or (ii) COVID-19 related isolation or health orders (e.g. border closures) in the relevant state/territory being in effect causing the seminar to be cancelled. Should KASA Redberg cancel the course for any other reason, delegates shall receive a full refund limited to the Seminar Fee paid.

TRAVEL ARRANGEMENTS AND ACCOMMODATION

The Seminar Fee does not include attendee travel arrangements or accommodation. Delegates are to make their own arrangements. KASA Redberg shall not be responsible for the purchase of non-refundable airline tickets or the costs associated with cancelling flights and accommodation etc. All delegates are advised to check the KASA Redberg website or call/email one week prior the seminar start to confirm that the seminar is definitely running. KASA Redberg reserves the right to cancel one week prior to the scheduled seminar start, or later if the KASA seminar presenter cannot be present due to illness, mandatory COVID-19 isolation or COVID-19 related border closures. Note: In such instances, KASA Redberg will make all reasonable endeavours to either (i) arrange for the seminar to be run as a live/on-line course via Zoom, or (ii) to postpone the course.

DRESS CODE

Smart casual business attire.

DIETARY OR SPECIAL DELEGATE REQUIREMENTS

The Seminar Fee includes morning tea, afternoon tea and lunch etc. Please advise KASA Redberg at the time of registering if you have any dietary or other special requirements that need to be attended to.